

# Priest Hutton Parish Annual General Meeting

Chairman

Mr N.D. Adams (Nigel)

Bank House, Priest Hutton

## Minutes of the Priest Hutton Parish Annual General Meeting held on Tuesday 13th May 2025 at 7.30 pm in Borwick & Priest Hutton Memorial Hall

At the opening of the Meeting, Nigel paid tribute to Andy Stoye, who had passed away in February and who had regularly attended these meetings. He also noted that Cllr Phillipa Williamson had lost her seat in the recent County Council elections, and he wished to thank her for all the support she had provided to the Parish and its residents over several years.

1. Apologies for absence: - 8- Richard Spencer, Phil Horsfield, Susan Tyldsley, Annalise Stoye, Ken Dunn, Leigh Astin, June Prew and Jean Johns.

Residents present: - 15 – Lesley Fairclough, Iain Fairclough, Tony Johns, Jean Gudgeon, Lesley Southwart, Andrew Iveson, Mel Iveson, Martin Shuttleworth, Edward Shuttleworth, Eric Roney, Emma Stevenson, Steve Vaughan, Olivia Barraclough, Nigel Adams, and Diane Adams.

2. Minutes of the Annual General Meeting held on Tuesday 21st May 2024

Minutes of the previous AGM meeting held on the 21st May 2024 were distributed to those present, and were proposed to be a true record of that meeting by Lesley Fairclough and seconded by Diane Adams. Everyone was in favour.

3. Matters Arising

It was asked if additional signatories had been set up for the Parish bank facilities. Nigel explained that this was with the Treasurer (Phil Horsfield) and he was aware that he was having difficulty with his request to the bank to add himself (Nigel) to the bank mandate. Nigel would follow up with Phil.

No further matters arising.

#### 4. Treasurers Report

As the Treasurer was unable to attend the meeting Nigel distributed a Receipts and Payments Account for the year ending 31<sup>st</sup> March 2025. The accounts showed an overall cash surplus of £5,462.15, which had increased by £844 from the year before.

Nigel made the following observations: -

- The precept income of £3,000 had slightly exceeded the annual expenditure by £844 and the overall expenditure was nearly £1,300 below budget – This was mainly due to not incurring certain costs eg Clerks Honorarium £100, C.A.P budget £200, grit bins £400, and sundry items of £300. Other costs were a little less than expected eg The Christmas Tree £230 less.
- The Chair noted that the precept for 2025/2026 had been set at £3,000 in the previous January Parish Meeting.
- Nigel commented that further funds may be needed to support the Village Hall development including the move to green energy – although Ken Dunn was doing a great job in raising funds for this project – it was therefore prudent to keep some funds in reserve.

There were no matters arising.

Steve Vaughan proposed that the accounts be accepted, and this was seconded by Iain Fairclough – all were in favour with no abstentions.

Nigel informed the meeting that in connection with the Annual Governance statement the Treasurer was required to make a declaration regarding the financial running of the Parish. The Governance declaration asked him to confirm eight points which had been supplied to those attending the Meeting. Nigel explained he was happy to explain any point if required.

There were no questions, and the declaration was approved by all those at the meeting, and therefore was signed by the Chair and a copy of this will be placed on the village noticeboard along with the annual accounts

#### 5. Election of officers

Mr Phil Horsfield had made himself available to continue in the role of Treasurer. Mr Nigel Adams confirmed he was willing to continue as Chairman for one further year only. No other candidates had put their names forward for either role. There was also still a vacancy for Parish Clerk.

Lesley Fairclough proposed that Phil and Nigel be reappointed on block for the coming year – this was seconded by Iain Fairclough. Both appointments were confirmed unanimously by all those at the Meeting.

6. Any Other Business

Nothing arose.

7. The next A.G.M.

It was proposed that the date of the next AGM would be 19<sup>th</sup> May 2026.

The meeting closed at 7.50 p.m.