

**Minutes of the AGM of the Trustees of the
Borwick and Priest Hutton War Memorial Hall
Tuesday 14 May 2024**

Present: Ken Dunn (Chair), Nigel Adams (Hon Treasurer), Claire Helme (Secretary),
Eric Rooney, Dave Smith, Maureen Thomas, Steve Vaughan (Lottery Clerk).
Apologies: Christine Heginbotham, Keith Brady

Minutes of the last meeting:

The minutes of the June 2023 AGM were approved with minor amendments to the reserve accounts figures as follows:

“There are now 3 interest bearing reserve accounts with NatWest. In the accounts for the year ending 5 April 2023 the total unrestricted funds amount to **£11,809** and designated funds amount to **£21,922** giving a total of **£33,731.**”

Annual Report of Trustees 2023-2024

(Please see separate report)

The Chair read key points from the above document (previously circulated)

Trustees

It was noted that Christine Heginbotham should be added to the list of trustees as she had been missed off the original list.

Bookings

Private hires were up 51% and entertainments saw a positive upturn with the Simon and Garfunkel event, in particular, proving very successful.

Infrastructure

The hall invested in new chairs.

Risk Management

The main risks previously identified are:

- the loss of external funding support for major projects
- insufficient trustees
- loss of key trustees and volunteers, particularly those serving as officers
- reduced income from external hires.

Draft Annual Accounts to 5 April 2024

Income

Income is up from £8,268.40 to £10,694.13 an increase of 20%

External public hires are up approx. £1000 an increase of 50%

Income from the Arts Society has increased from £545 to £1,218.25

Expenditure

Expenditure has risen this year with an approx. increase of £800 in costs. The cost of utilities is up approx. 15-20%. Hall maintenance expenses are down slightly, despite the cost of resurfacing the floor.. Overall, the profitability of the hall has increased by approx. £1000 for 2023-24.

Lisa Clarke from Priest Hutton will audit the draft accounts

Grants

The hall received £500 from the LCC Warm Spaces scheme once again this year. A grant of £300 was also received to support a community celebration of the Coronation. The grant of £2000 from the Harold and Alice Bridges Charity received some while ago was used to purchase the new chairs.

Liabilities

An amount of £968.13 is held on account for Community Action Groups (CAGS) and £230 is held in deposits from future hall hires.

Reserves

The total amount of capital in both restricted and unrestricted reserves is **£41,331.31**.

2023-2024 Groups hiring the hall

With the recent demise of the Ladies' Group there are now no 'village' groups remaining. Groups that continue to hire the hall this year include the Arts Society, Art Group, Eversley Choir, Pilates, Somatic Movement, Tai Chi and Capernwray Church.

It was proposed by Ken Dunn, seconded by Eric Rooney and agreed by all present to accept the draft accounts for 2023-24.

The Annual General Meeting closed at 8pm.

Claire Helme

Secretary

Borwick and Priest Hutton Memorial Hall