**Minutes of the AGM of the Trustees of the**

 **Borwick and Priest Hutton War Memorial Hall**

**Tuesday 27 June 2023**

**Present:** Ken Dunn (Chair), Keith Brady (Vice-Chair), Nigel Adams (Treasurer),

 Christine Heginbotham (Bookings Secretary), Claire Helme (Secretary),

 Eric Rooney, Dave Smith, Maureen Thomas.

**Apologies:** None.

**Minutes of the last meeting:**

The minutes of the May 2022 AGM were approved without amendment at the management committee meeting of 4 October 2022 with no matters arising.

**Trustees Report 2022-23**

(Please see separate report)

The report will be submitted to the Charity Commission once 2023 submissions are open.

**Treasurer’s Report:**

Income

Income from badminton is down due to the loss of the Wednesday session. Tai Chi takings are up and income from entertainment evenings has increased. The total net income to 5 April 2023 is £8,903.40.

Expenditure

Costs have risen this year on all items but particularly with regard to energy; total expenditure has risen from approx. £4,800 to approx. £6,800 not including one-off legal expenses. The warm spaces grants have brought in £960 whereas last year the Covid support grant contributed around £2667 to hall funds. Total profit for the year was £1,999.57.

Reserve Accounts

There are now 6 reserve accounts separated into restricted funds and unrestricted funds. In accounts for the year ending 5 April 2023 the total unrestricted funds amount to ££24,665 and restricted funds £11, 418.34 giving a total of £36,083.34.

Bookings

There has been a decline in the number of weddings and booked activities at the hall in general. Spot On Touring is also struggling as the Arts Council grant they received has been reduced so the programme they have to offer is limited.

The Committee agreed that it would be helpful to put on the villages website an album of photos illustrating the varied uses for the hall – these would be placed in an events subfolder.

**Internal Audit**

Joyce Tombs has undertaken the internal audit of the accounts for the year ended 5 April 2022 with no matters to be brought to the attention of the Committee. Joyce Tombs has now stepped down from the role of Hon Auditor and the internal audit will be undertaken next year by CVS, Lancaster for a small fee of £120.

Claire Helme

Secretary

June 2023

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