**Minutes of the AGM of the Trustees of the**

**Borwick and Priest Hutton War Memorial Hall**

**Tuesday 18 May 2021**

**Present: Trustees:** Ken Dunn (Chair), Keith Brady (Vice-Chair), Phi Horsfield (Treasurer), Claire Helme (Secretary), Tony Johns (Bookings Secretary),

 Harry Clarke, Eric Rooney, Dave Smith.

**Apologies:** Maureen Thomas

**Resignations:** Harry Clarke announced his resignation as trustee after a remarkable 30 years on the Memorial Hall Management Committee. He was warmly thanked for his valuable contribution and was assured that he will be sadly missed. He was then presented with a card and bottle of whisky in recognition of his long service to the Memorial Hall.

**Minutes of the last meeting:**

The minutes of the May 2019 were approved at the October 2019 meeting with no matters arising. There was no AGM held in May 2020 due to coronavirus restrictions.

**Chair’s report:**

There is very little to report for our financial year 2020-21. We began the year in lockdown and although we were able to reopen in early July we were rather penalised by our Lancashire postcode and were closed down once again as the Tier 4 restrictions were imposed. During the 3 months respite we were able to host sports and exercise groups only. A new Tai Chi class opened which proved extremely popular with villagers.

Fortunately, our financial position did not suffer thanks to the work of the Treasurer in securing a Covid business relief grant. That allowed us to cover all of our running costs and to perform running repairs. We took the opportunity of hall closure to replace the boiler which heats water for the kitchen, and runs the heating for the kitchen, foyer and store rooms.

Or targets, going forward, are to return bookings and usage of the Hall to pre-covid levels as quickly as possible. We also want to address the major refurbishment topics of immediate replacement of the roof, which has started to fail, and the evaluation of alternatives to our fossil fuel-based heating systems.

**Treasurer’s report and adoption of annual accounts:**

 **(see attached sheet)**

As mentioned above Covid business support grants of £10k and a further £11k, to assist with running costs and loss of revenue, were received by the Memorial Hall. Total income received, including all grants was £22,853.59. Total expenditure was £4,716.54. The closing balance in the current account stands at £26,755.25 and the closing balance in the Building Society stands at £24,690.55 with total funds available £51,466.96.

The badminton group continued to pay a reduced amount of £96 throughout the year although it is possible they may request a refund. Monies for the new boiler and an update to the hearing loop system were received from both Borwick and Priest Hutton Parish Meetings. The Performing Rights Society waived their fee until we restart hall bookings. The cleaner was not furloughed during the coronavirus restrictions.

The motion to accept the accounts was proposed by Ken Dunn, seconded by Claire Helme and accepted by all present.

**Adoption of representatives and ordinary committee members:**

The following trustees were adopted for a further year:

Keith Brady, Ken Dunn, Claire Helme, Phil Horsfield, Tony Johns, Eric Rooney, Dave Smith, Maureen Thomas.

The motion was proposed by Ken Dunn, seconded by Keith Brady and accepted by all present.

Claire Helme

Secretary

May 2021