Priest Hutton Parish Meeting

Chairman Clerk to the Parish Meeting

Mr M G Shuttleworth Mrs D.M. Adams

Beech House, Priest Hutton Bank House, Priest Hutton

Minutes of the AGM Parish Meeting held on Tuesday 20th July 2021 at 7.30pm in Borwick & Priest Hutton Memorial Hall

1. Apologies for absence: - 2 - Mr David Moffatt, and Mrs Lesley Southwart.

People present: - 14 - Tony Johns, Martin Shuttleworth, Phil Horsfield, Jean Gudgeon, June Prew, Diane Sunderland, Ian Smith, Sue Taylor, Kath Moffatt, Eric Rooney, Ken Dunn, Lee Astin, Nigel Adams and Diane Adams.

1. Minutes of the meeting held on Tuesday 21 January 2020

Were made available to all at the meeting and these were proposed to be a true record by Diane Sunderland and seconded by Jean Gudgeon. Everyone in favour.

1. Matters arising.

* Ken Dunn wished to thank Diane Sunderland and Muriel Halhead for their care of the war memorial, particularly the planting of the roses.
* Ken Dunn provided the meeting with a brief update on the cherry tree project.
  + All the trees planted had taken bar one (for which there is a spare tree available)
  + It has been decided to allow the trees to grow in the setting of a wildflower meadow. Help with this has been provided by Linda and Eddy Hodgson.
  + It was mentioned that volunteers will be required to lay the hedges around the project.

1. Chairman’s Report

* The Chairman reported that some of the hedges around the village had been cut.
* The Chairman thanked Jean Johns for her work as Clerk.

1. The Clerk’s Report

As Jean Johns was unable to attend, Tony Johns gave Jean’s report to the meeting, and a copy of Jean’s report was circulated amongst those attending the meeting.

The report referred to: the work at Hutton View, Road signage around the village, hedge cutting, use of the telephone box, white lining the roads through the village, recent litter pick and dredging the beck, the installation of the War Memorial, and the work of the Priest Hutton Flood Action Group (PHFAG).

Tony Johns elaborated further on the work of PHFAG, referring to the improvement of flood defences in parts of the village, he also mentioned the new road gullies that had recently been installed.

It was mentioned that during the pandemic normal activity had been reduced, however the usual work around planning permission notices continued, and other LCC administration and notifications.

It was also noted that the white railings on entry to the village had been damaged and the Clerk had been in conversation with the landowner regarding this.

Jean Johns will contact the Lancaster Guardian in November regarding the War Memorial, as she was unable to do this during the pandemic.

1. Treasurers Report

Phil Horsfield distributed to the meeting receipts and payments accounts for the year ending March 2021 and the 3 month period ending 30th June 2021 The closing balance as of 31.3.21 was £3,665.49, whilst the closing balance as at 31.06.21 was £6,167.34.

Phil thanked Ken Dunn for his internal audit.

There was a short discussion on how the reserves could be utilised. An explanation was given as to why funds were high, as funds have been retained for later use in connection with PHLAG activities, once LCC had finished their work.

Diane Adams proposed the accounts be accepted, and this was seconded by Nigel Adams.

1. Election of Officers for the year 2021/2022

Chairman: Nigel Adams - unopposed

Clerk: Diane Adams – unopposed

Treasurer: Phil Horsfield – unopposed

1. A.O.B.

A query was raised by Kath Moffatt regarding the display of planning notification applications on the Village Notice Board. Such notifications of course inform residents what work may be carried out in the future. It was possible 1 application had not been attached to the board or been removed. It was noted that The Clerk had always been very diligent with posting any notifications received and there was no immediate explanation as to why this notification had either not been displayed or indeed had been removed after initially been displayed.

Eric Rooney wished to thank Jean Johns for all her hard work over the last 3-4 years.

Phil Horsfield wished to thank Martin Shuttleworth for all his hard work over the many years as Chairman.

1. Date and Time of Next Meeting – was set for Tuesday 5th October 2021 at 7.30.p.m in the Village Hall.

Diane Adams – Clerk to Priest Hutton Parish