**Priest Hutton Parish Meeting**

**Clerk to the Parish Meeting - Mrs J. L. Johns**

**Megs Yeat Cottage, Priest Hutton**

**Chairman - Mr. M.G. Shuttleworth**

**Beech House, Priest Hutton**

**Minutes of the Parish Meeting held on Tuesday, May 28th 2019, 7.30pm**

**in Borwick & Priest Hutton Memorial Hall**

 **1)Apologies for absence:**

County Cllr Phillippa Williamson **CCPW**, Anne-MarieLeCheminant,Edwina Shuttleworth, Keith Brady **KB**

**People Present: 16**

City Councillor Michael Mumford **CMM**, Martin Shuttleworth **MS**, Edward Shuttleworth **ES** , Jean **JJ** & Tony Johns **TJ**, Phil Horsfield **PH**, Joan **JS** & Peter Simcock **PS**, Steve Le Cheminant **SLC**, Kath Moffatt **KM**, Diane Sunderland **DS**, Jean Gudgeon **JG**, Lesley Southwart **LS**, Lesley Moulsdale **LM**, Eric Rooney **ER**, Ken Dunn **KD**

**2) Minutes of the last meeting of 15th January 2019**

These were approved as a true record by **SLC** and seconded by **JS.**

**3) Matters arising:** not on the agenda - none

**4) Chairman’s Report -** refer to Clerk’s report

**5) Clerk’s Correspondence and Report**

**Household Waste Recycling Centres** ie, the Tip – it has now been agreed to close all HWRC for 2 days per week and reduce the opening hours to 9-5pm. The days each tip will close will be worked out by monitoring which days the tip is ***least*** used. Irrespective of which days the tip is closed, it will be open on Bank Holidays.

 **Electric Vehicle Charging Points** – numerous charging points are being installed in Carnforth ie

New Street – 4, Market Street – 1, Preston Street -2. There are also some in Booths Car Park.

**Reporting Personal Data Breaches** – controllers such as Parish Councils and Parish Meetings now have obligations to keep an internal record of all data breaches and to report them within 72hrs. A detailed document on this subject is available to any one who would like to read it.

**Public rights of way** A very successful Local Delivery Scheme has been running for a number of years. £250 is made available to Councils/Meetings to spend on vegetation clearance around gates, styles and signposts and up growth such as nettles and brambles growing through the surface. The deadline to apply was May 17th so this year we have missed it. However, should this or anything else be sent out from County or City that could benefit us, the meeting gave delegated powers to the Chair and Clerk to make that decision and apply.

**White lines** Limited progress. Some white lines in the village have been refreshed, but there has been no action at The Longlands. Officers say say that they visited in January, but they have no money at present. They will do the job out of this year’s budget.

**Road Signage** I have been unable to contact Clive Gregory. When I last heard the signs were made and standing in the depot waiting to be fixed, but no action since.  **CCPW** is following this up.

**Hedge Cutting** This has been done badly. The metal structure was moved when work on the field was being completed and we hope it will not be put back. **CCPW** has followed up the matter of the hedges with Highways but no further action has taken place. **CMM** agreed to visit Roger Mason and raise the matter of the hedges. He will also look into the matter of whether planning permission is needed to put banners and adverts on railings.

**Grass Cutting** This continues to be well done. The contract has been renewed (with an increase of £2 per cut)

**Post.** No problem now. We get a daily delivery.

**Litter Pick** 12 people joined in and very little was found. 2 bags, a burst ball and a blue crate. We had an article in both newspapers – WG and LG. It was agreed that this should become an annual event.

**Barn on the A6070 TJ** spoke to Planning Officer Debbie Threlfall . Following a letter sent by her to the owner, he went in to see her. A lot has been happening there re fences and gates and the site is now very secure. There is no need for planning permission for work done so far, but the owner was told that planning permission for a house etc would not be forthcoming.

**Telephone Box.** The broken window has been re-glazed and the telephone box cleaned out.

It has been equipped with 2 coat hooks, 2 bins and 4 large umbrellas for children to use to keep them dry whilst waiting for the school bus. The children have used the umbrellas and have carefully put them back in the bins. Feedback from Sharon Hamer was very positive. Following a discussion at the previous meeting about providing a shelter at the bus stop, enquiries have been made and the cost would be £5,685 plus VAT & Delivery. We have insufficient funds to progress this at present.

 **6) Treasurer’s Report**

The Treasurer, Phil Horsfield, presented a very comprehensive report on our finances. The closing balance

at 31.03.2019 was £2747.76. The Annual Governance Statement for 2018/19 was completed and signed and approved by the officers of the Parish Meeting.

As Hilary Rooney has taken over the production of the newsletter the £50 that was given to JJ has been passed on to her.

**7) PHFLAG – update (SleC & TJ)**

Some of the beck has been cleared of overhanging branches and debris by **MS/SLC/TJ** and approximately 12 others. This was a great turn out and could possibly become an annual event. Coffee and biscuits were provided by Kath Moffatt. Barbed wire has now been put along the edge of the beck to keep the livestock out. An update on progress was given by **SLC**. Since our last Parish Meeting things have gone very quiet. Progress has been made by PHFLAG members, but we are now awaiting dates for the survey to begin by the Manchester firm, Jacobs. (**CCPW** to chase up)

**8) Planning Applications**

There has been one application from Mr T Askew at Keer Side, Keer Holme Lane, Starricks to convert a barn

 into a 3 bedroomed house ie create an additional property. There were no objections to this.

**9) Nature Reserve (MS)**

Everything is in good order. There are currently 5 sheep and 5 lambs grazing in the reserve.

**10) Neighbourhood Watch (TJ)**

There have been lots of burglaries reported in the wider vicinity, plus warnings about cold callers.

Re **KD**’s question concerning why do we not get any update or police at meetings? The answer is that we have a seriously depleted Police Force and fewer Community Support Officers - all of whom cannot afford the time.

**11) First Responders (ER)**

Eric explained that the First Responders is a Charity that operates only with trained volunteers.

Currently Eric is the only trained volunteer in Borwick & Priest Hutton.

As he works away most of the week he tends to sign up for duty from 9am – 7pm Saturday and Sunday.

In Holme, Borwick & Priest Hutton there were 146 call outs in 2018. Eric was called out 15 times.

This year he has been out 8 times. Eric spoke about the nature of the work, which is dealing with

life threatening matters and many issues concerning older people. We have Defibrillators in both villages

and these are regularly serviced and checked by **SLC** and Dave Scott.

**12) Emergency Response (ER)**

The Emergency Response Plan which has been put together by ER, KB, Clare Helme and Dave Scott is

now complete and has been signed off by Mark Bartlett (Civil Contingencies Officer, Lancaster CC).

Mark attended a short meeting on Saturday 1st June with the CEPG & Priest Hutton FLAG members to mark

the handover.

Mark also presented the group with a Kiddie Care Pack to be held at the Memorial Hall, which is

fully equipped as a Community Emergency Centre.

**13) A.O.B.**

**War Memorial (KD)**

The Village Hall Committee have proposed that a War Memorial should be erected in the car park at the end nearest to St Mary’s Church. Harry Clarke has sourced a limestone gatepost and Natasha Robson has taken responsibility for the Memorial Plaque which will be fixed to the stone. Diane Sunderland appealed for help in designing a suitable small garden around the stone. It is expected that the project will be completed by November 11th 2019 when the stone will be blessed by the Rev Robin Figg.

**Sheep on the road (ES)**

There are often sheep on the A6070. These have escaped from Buckstone House via the cattle grid, as the as the surface of the rails are flat.

The meeting ended at 9.05 when everyone enjoyed a chat over a glass of wine and nibbles.

**The date of the next Parish Meeting will be September 17th, 7.30pm at the Village Hall.**

 ***Jean Johns - Clerk to Priest Hutton Parish – 17.06.19 ALL WELCOME!***