**Priest Hutton Parish Meeting**

**Clerk to the Parish Meeting**

**Mrs J. L. Johns**

**Megs Yeat Cottage, Priest Hutton**

**Chairman**

**Mr. M.G. Shuttleworth**

**Beech House, Priest Hutton**

**Minutes of the Parish Meeting held on Tuesday, 15th JANUARY 2019**

**(after the AGM) in Borwick & Priest Hutton Memorial Hall**

 **1)Apologies for absence:**

Edwina Shuttleworth, Edward Shuttleworth, Anne Marie & Steve le Cheminant,

Diane Sunderland, Jean Gudgeon**.**

**People Present:**

Jean & Tony Johns, Martin Shuttleworth, Phil Horsfield, Ken Dunn, Joan & Peter Simcock, Lesley Southwart, Lesley Fairclough, Sharon Hamer, CCllr Phillippa Williamson.

 **2) Minutes of the last meeting of 18th September 2018: Approved:** Tony Johns **Seconded**: Ken Dunn

**3) Matters arising:** not on the agenda

* **Standing Orders** – are now updated and copies are available for those who want one.
* **Longlands Pub –** road markings – these have been re-submitted for correction – **(TJ to follow up).**
* **Fly Tipping** – a bag of builder’s rubbish was left by the bottom of Kirkgate. This was reported by several people and removed by the council a few days later. On 10/10/2018 a lorry load of rubbish was tipped on the road leading to Clear View Café and quickly cleared.
* **Metal structure in corner of the field** – Whitebeck Lane/ Burton Road – following Ken’s visit to Roger Mason I decided to approach the Council about this, only to find that this structure initially should have had planning permission but, as it has been there more than 4 years, it has the right to remain. However, any advertising on it will require planning permission.
* **Donation to St Mary’s Church** – a letter from Joyce Tombs was read thanking us for our “promise to donate to the church remodelling when funds allow”
* **Format of Treasurer’s Report** – Phil gave us an “beginner’s guide to reading treasurer’s reports”.

**4) Chairman’s Report**

After his AGM report the Chairman had little to say except that some potholes are beginning to appear again. These should reported to LCC. The public areas of The Green and the Nature Reserves are well kept.

**5) Clerk’s Report**

* **Wills**- St John’s Hospice will be holding its very first Wills week from 4-8 February. Participating Solicitors will do your Will and waive their Will writing fee in return for a donation to the Hospice. Details available.
* **Polling day** – Elections are scheduled to take place on May 2nd. The Village Hall will be being used that day for elections.
* **White lines** – CCllr Phillippa Williamson will follow this up. Priest Hutton expected to have the white lines on their roads refreshed . **(CCPW to follow up)**
* **Reporting faults** –Tony Johns spoke about the system of reporting faults to LCC ie Lancashire Report It. He also explained that the more people who reported a fault, the more likely we would be to get some action.
* **Road Signage** – Clive Gregory has been in touch and says this is “in hand” although there has been no action. **(JJ to follow up).**
* **Hedge Cutting** -This is becoming embarrassing as it has gone on so long. Highways are supposed to be dealing with the matter BUT WE HAVE NO ACTION**. (CCPW to follow up)**
* **Grass Cutting** – everyone is happy with the standard of grass cutting on the Village Green. **(JJ to renew the** **contract).**
* **Post** – We had noticed that the post delivery on Upp Hall Lane was very patchy and some days we would get no post. After several visits to the Post office in Carnforth by Tony Johns it transpired that the Postman was taking post back to the office if he had run out of time. As we are last on the list it is always us that missed out. We now have a new postman and our “old” one has been sent on course to speed him up.

 **6) Treasurer’s Report**

Phil Horsfield presented a statement of account showing an end of year balance of £2,800. He also presented a financial risk assessment form which was approved by all present. There were no issues arising from the accounts.

**7) PHFLAG -** *Written by Steve Le Cheminant, presented by Tony Johns*

Since the last Priest Hutton Parish Meeting members of the Priest Hutton Flood Action Group Committee have held another highly productive meeting which was once again attended by representatives of Lancaster Council. It has been decided that the main thrust of our efforts into finding a solution into the problems caused by the Beck flooding, will be to commission a joint funded professional survey that will be able to highlight possible solutions. Our contribution will be paid for by the Parish and this was agreed at the last Parish Council meeting.

1. As a first stage all villagers have received a letter outlining the aims of the group, and explaining the responsibilities of being a riparian landowner.
2. Next an initial survey, to confirm the extent of flooding by contacting all residents, has been completed. This along with photographic evidence will be presented to the council at our next meeting in Jan.
3. In the meantime part of the Beck has been cleared by Martin Shuttleworth and residents whose land adjoins have been reminded of their obligations.
4. It’s also been proposed that a group ‘clear up’ of the Beck will be organised in Spring, after a more thorough investigation into the sections not already cleared.

**8) Financing PHFLAG – (update KD)**

Ken explained that the money for our survey was covered by raising the precept by £1000 a year.

**9) Planning Applications –**

Yew Trees garage was approved.

**10) Nature Reserve (MS)**

Well kept by Martin. Recently a stray sheep has made its way in there and is enjoying all the green goodies**.** Apparently this sheep belongs to Roger Mason.

**11) Neighbourhood Watch (TJ)**

Nothing to report. Ken wanted to know why we did not have a police officer present at our meeting. Tony explained that severe cuts in the number of officers available was one reason but the fact that we are a very low crime area was another. Anything we need to know is sent to us by email. Recently we have received notification about doorstep sellers and this has been put on the notice boards for all to see.

**12) Litter Pick (TJ**)

A date of Saturday, March 23rd was set. Please meet at The Green at 10am. Please bring high vis jackets and gloves. The “picking sticks” and bin bags will be provided. Refreshments will be served at the Village Hall after the Litter Pick.

**15) A.O.B.**

**Air Ambulance** – SleC wondered if we could assist the Air Ambulance service by providing landing pads in different parts of the village. The general view was that the AA pilot knows where to land and is trained to choose an appropriate spot nearest to the emergency.

**First Responders -** nobody was present to update us on this matter. **(JJ to arrange for the next meeting)**

**Emergency Response**– nobody was present to update us on this matter. **(JJ to arrange for the next meeting)**

**Telephone Box –** one of the windows has been broken and the box needs tidying up. **(TJ will attend to this)**

**Barn on the A6070** - there are concerns that the owner is making changes for which he should have planning permission. I have reported this to Planning and am awaiting an update**.(JJ & TJ to follow up)**

**Bus Shelter for pupils** – Sharon Hamer asked if some form of shelter could be provided for pupils whilst they are waiting for the school bus. It was agreed that JJ would look into this. **(JJ to investigate)**

**16) The date of the next Parish Meeting - Tuesday, May 28th 2019 in the Village Hall.**

**Items of AOB to me by May 14th please**

 ***Jean Johns - Clerk to Priest Hutton Parish***