

## **Draft Minutes of Borwick Parish Meeting AGM held on 9 January 2020**

### **Present:**

Co Cllr P Williamson, Mr D Smith (Chair), Mrs C Helme (Clerk), Mr D Scott (Treasurer), Mr B Fell, Mrs J Taylor, Mrs J Tombs, Mrs M Thomas, Mr G Taylor, Mrs H Turner, Mr M Thewlis, Mrs J Thewlis, Kyla Thewlis, Mr P Sharp, Mrs S Sharp, Mr and Mrs Morrell.

### **Apologies:**

Mrs S Dowdall, Mrs M Thorns, Mr S Thorns, Mrs D Fell.

### **2020/01 Welcome:**

The Chairman welcomed everyone to the meeting. He then introduced Derek Queenan, Head of Operations, Lancashire Outdoor Education who gave a presentation on the new staff structure at Borwick Hall and the various changes and plans for the future; he then answered questions from those present on various matters. The Chairman thanked Mr Queenan for giving up his time to give a very informative talk.

### **2020/02 Matters arising:**

The minutes were read, approved and signed by the Chairman.

The Clerk pointed out that if the Meeting wanted to change the format and send minutes out to residents directly then the motion must be properly proposed and agreed.

The Chairman stated that he had reported the broken stile to the Public Rights of Way Office but it had not been mended yet. He had also reported the mud on the canal path to the Canal and River Trust who were sending someone out to look at the problem.

### **2020/03 Chairman's report:**

The Meeting had received confirmation that neither the County or City Council own the Village Green and it was therefore classified as Common Land. This determines that the Meeting is thus liable for the trees and therefore they need to be inspected to ensure they are safe. The initial survey of all the trees will cost £120 and the quote previously obtained is still valid. It was agreed unanimously to proceed with the survey.

The slats of the bench on the Green are rotten and need to be replaced. These could be replaced with wood or composite to last longer or the whole bench could be replaced with a resin version. It was decided that Dave Scott should obtain a quotation for the next meeting.

The Chairman had noticed that some attempt at site clearance was finally taking place at Featherbed Meadow.

### **2020/04 Clerk's report:**

The blocked drain outside Pear Tree cottage (ref W448866) has been chased up by Co Cllr Williamson and Highways subsequently cleared it but has not yet been tested by heavy rain. The white lines have been reinstated throughout most of the village but stop abruptly at Greenbank Cottages.

The telephone box was cleaned on 2 October and is scheduled for repainting in the spring. There was one planning application **19/0169/TCA** for tree works at Borwick Hall (application permitted) and also application **19/0168/TCA** at 5 Borwick Court to fell one cherry tree (application permitted).

### **2020/05 Treasurer's report/setting of the precept:**

The Treasurer reported that total receipts were the Parish precept £1000 plus £4 of interest from the Skipton Building Society.

Budgeted items for this financial year include the Parish insurance £200, LALC subscription £46, contribution to the village newsletter £50, Clerk's honorarium £99, Air Ambulance donation £100, North West Blood Bikes donation £100, Memorial Hall contribution £500 and contribution to the joint villages website £41. Items not specifically budgeted for include the tree survey and a replacement bench. Joyce Tombs explained that donations can only be made to causes which can be proven to benefit the whole community.

Before setting the precept the Treasurer explained that whatever the Meeting asks the City Council for as a precept is actually levied on the council tax as not all residents appear to be aware of this. It was proposed by the Treasurer that the Meeting set a precept of £1000 and this was seconded by Jane Taylor and agreed by all present.

### **2020/06 Standing Orders:**

The Standing Orders need amending but this had been overlooked so could not now be done until the AGM next year.

### **2020/07 Election of Officers:**

Dave Smith was elected as Chairman, Dave Scott was elected as Clerk and Joyce Tombs was elected as Treasurer by all present at the Meeting.

### **2020/08 Poors Land Charity report and annual financial statement:**

The Clerk reported that there was £2,491.54 in the Skipton Building Society with £275 collected in rent and including interest of £11.43. There had been, once again, no requests for donations from the charity and it was probably time to send out another notice. The Clerk also stated that she was willing to remain as a trustee if appropriate.

Bryan Fell reported that there was a drainage problem on the land at Keer Holme Lane and that a working party was needed to work on the guttering to solve the problem.

**2020/09 Annual Village Litter Pick:**

This was set for Saturday 7 March at 10am meeting at Borwick Lodge.

**2020/10 AOB:**

It was noted that work on the re-ordered church was now complete and there would be a special service with the Bishop of Blackburn on Sunday 29 March.

**2020/11 Date of next meeting:**

This was scheduled for Thursday 21 May at 7.30pm in Borwick Hall

Claire Helme  
Clerk  
January 2020